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ARCHITECT

**INTERNATIONAL  
PENGUIN CLASS  
DINGHY  
ASSOCIATION  
HANDBOOK**



**CONSTITUTION, BY-LAWS,  
SPECIFICATIONS AND  
PENGUIN RACING RULES**



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*Designer of the Penguin Class Dinghy*

# CONSTITUTION

(Amended 1 May, 1955)

## ARTICLE I—Name

International Penguin Class Dinghy Association

## ARTICLE II—Emblem

The emblem shall be a black Penguin as shown on the official sail plan.

## ARTICLE III—Object

To promote and develop Penguin Class Dinghy racing under uniform rules governed by the Association, and rigidly to maintain the one design features of Penguin Class Dinghies.

## ARTICLE IV—Policy

To keep the cost of construction, sails, and Association dues at a minimum in order that Penguins may be available to the largest number of owners, and rigidly to maintain a strictly one design class.

## ARTICLE V—Jurisdiction

The Association has jurisdiction over all Penguin Class activities. The Class Rules govern all sanctioned Penguin races, regardless of by whom held. The Constitution, By-Laws and Rules are binding upon all members and fleets, and all registered Penguin Class Dinghies must conform to the official plans and specifications.

## ARTICLE VI—Membership

SECTION 1. Membership in this Association shall be restricted to those who own, sail, or are interested in Penguin Class dinghies. The members shall join through the fleets in whose waters they normally sail, except that persons situated where no organized fleet exists, may apply for membership directly to the Secretary of the Association. Others may apply to the Secretary of the Association, but in such cases the membership shall become effective only after the application shall have been approved by the fleet to which said applicant is eligible for membership. A dinghy and a member can belong to one fleet only.

SECTION 2. Active members of the Association shall be those who are owners, part owners, or bona fide charterers of measured and approved Penguin Class dinghies. A bona fide charterer shall be one who has chartered a measured and approved Penguin Class dinghy for a period of not less than six months. Active members shall have the privilege of holding office and voting in fleet and Association meetings. They will receive a year book and all other communications of the class. Only active members shall be entitled to sail as helmsmen in sanctioned races.

SECTION 3. Associate members shall be those who are interested in promoting the welfare of the Penguin Class Dinghy Association, but are not entitled to active membership as above defined. All purchasers of plans or numbers shall be associate members for the balance of the calendar year without further payment of dues or until their boats are measured and approved.

As soon as the boat is approved the owner shall be entitled to active membership and shall receive an active membership card for the balance of the current year upon application to the Bus. Sec'y, without additional cost. Associate members may sail as crew but are not entitled to the right to vote in fleet or Association meetings. They shall receive a year book and all other communications of the class. They may substitute for the skipper at the tiller in an emergency or in a sanctioned race with approval of the race committee in a case of unavoidable absence of the regular skipper.

SECTION 4. Honorary members shall consist of those having rendered extraordinary service to the Association. They shall be elected by the Executive Committee, and shall have the privileges of an active member.

SECTION 5. Dues shall be fixed by the provisions of the By-Laws and must be paid before a member can be in good standing.

SECTION 6. Active membership shall be retained until the end of the calendar year, by active members in good standing who may suffer the loss of or dispose of their dinghy during the year.

### ARTICLE VII—Organization

SECTION 1. The Association shall consist of individual members who shall belong to fleets, which in turn shall be organized into regions, the whole of which shall be under the jurisdiction of the Executive Committee.

SECTION 2. Any three or more owners of measured Penguins may be granted a fleet charter upon application to the Executive Vice President. Each fleet may elect its own officers, collect local dues, if so desired, and govern the affairs of the fleet consistent with the Constitution and By-Laws of the Association.

SECTION 3. Each fleet shall be required to file an annual report of its activities and a complete roster of Fleet officers and members with the Secretary of the Association during the month of January of each year, in order to renew its rights and privileges under its charter. Charters may be suspended at any time by the Executive Committee at its discretion, but can only be revoked at the annual meeting for failure to maintain in good standing the minimum of three boats necessary for a new fleet, or for adequate reasons.

SECTION 4. Regions shall be established by the Executive Committee and fleets assigned to their respective regions by the President. Regions shall be established to include a minimum of three active fleets within an area suited for normal regional activity; provided, however, that special or provisional regions may be established as warranted.

SECTION 5. Each region is expected to conduct an annual Regional Championship Regatta open to (only) all active members of the region, to hold an annual meeting to select a nominee for the appointment as Regional Vice President and to govern the affairs of the region consistent with the Constitution and By-Laws.

### ARTICLE VIII—Officers—Titles, Duties and Method of Electing

SECTION 1. The Officers of the Association shall consist of the President, Executive Vice President, Secretary, and Treasurer. They shall be nominated at the annual meeting by the Nominating Committee or by nomination from the floor. Voting shall be by ballot and the candidate receiving a majority of the votes cast for the office to which he is nominated shall be elected.

SECTION 2. PRESIDENT — The President shall preside at all meetings, shall be chairman of the Executive Committee, and ex-officio member of all other committees. He shall appoint Regional Vice Presidents and special committee members. He shall authorize the payment of all bills. He may request the Executive Committee to allocate funds for special purposes.

EXECUTIVE VICE PRESIDENT — The Executive Vice President shall have charge of promotional activities such as the development of the class, organization of new fleets, granting of charters, etc., and shall act in the absence of the President.

SECRETARY — The Secretary shall be in charge of all the secretarial work of the Association. He shall be responsible for the minutes of the meetings, records, general information, and correspondence. He shall be custodian of the Association's records and documents.

TREASURER — The Treasurer shall be in charge of the funds of the Association. He shall disburse money only on the order of the President.

### ARTICLE IX—Standing and Appointed Committees

SECTION 1. STANDING COMMITTEE — The following Standing Committees shall serve for one year from November 1st to October 31st.

(a) Executive Committee (E. C.)—The Executive Committee shall consist of the Officers, and two Members-at-Large, who shall be elected at the annual meeting by the same procedure as outlined for Officers. Majority vote decides all questions if not otherwise stipulated, interprets Constitution and By-Laws, conducts all business, and determines policy of the Association, is the last court of appeal on disputes over Constitutional Rights, and has the power to enforce its decisions by suspension of fleet or members. Decisions of the Executive Committee shall be final and binding.

(b) Advisory Committee—The Advisory Committee shall consist of the two most recent Past Presidents still active in the I.P.C.D.A. and the Regional Vice Presidents. The most recent Past President shall be the Chairman. The committee shall consider such problems as may be referred to it by the Executive Committee.

(c) Nominating Committee—The Nominating Committee shall consist of the immediate Past President as chairman, and two other members, not officers of the Association, whom he shall appoint. The Nominating Committee shall make its selections for the Office of President, Executive Vice President, Secretary, Treasurer, and two Members-at-Large known to the Executive Committee at least one month in advance of the annual meeting, so that the proposed slate can be included in the notice to the

membership of said meeting. It shall be the duty of the Nominating Committee to see that its candidates are duly nominated.

**SECTION 2. APPOINTED OFFICERS AND COMMITTEES** — The following officers and committees shall be appointed and serve for one year from November 1st to October 31st, or as stipulated by the E. C.

(a) **International Race Committee (I.R.C.)** — The International Race Committee shall be appointed by the Executive Committee and shall consist of a chairman and not less than four additional members. It may consist of members of the Executive Committee that can be present at the International Championship and eligible to serve by reason of not being contestants. The I.R.C. shall supervise and conduct the International Championship Regatta in accordance with the Rules Governing the International Championship and from the period of midnight of the day preceding the scheduled first race of the regatta until 24 hours after the last race, the Executive Committee shall be inactive and the decisions of the I.R.C. as to matters concerning the current regatta shall be final.

(b) **International Measurement Committee (I.M.C.)** — The International Measurement Committee shall consist of a chairman and such additional members as may be appointed by the Executive Committee. Shall receive and approve or reject measurement certificates in accordance with the tolerances established by the Executive Committee, and shall maintain a file of the measurement certificates for each measured boat. Shall forward to the boat owner via the Bus. Sec'y, the duplicate copy of the certificate. Shall answer all correspondence relative to measurements, building materials, new or peculiar methods of construction, etc.

(c) **Regional Vice Presidents** — Regional Vice Presidents shall be appointed by the President, shall be the senior executive officer of their region, and shall have charge of Regional Regattas and Meetings, and of promotional activities leading to the formation of new fleets within the region and shall serve on the advisory committee.

(d) **Director of Publicity** — The Director of Publicity shall be appointed by the President and shall receive items of general interest from fleets for magazine and newspaper publication. He shall be responsible for the publication of the year book and such other bulletins as the Executive Committee may direct. The Director of Publicity may appoint such other assistants as he deems necessary.

(e) **Business Sec'y** — He shall receive all dues and fees for plans and numbers. He shall be responsible for issuing plans and membership cards and the assignment of numbers.

(e) **Special — Officers or Committees** — Special Officers or Committees, including special race committees for sanctioned events, may be appointed at any time by the President.

#### **ARTICLE X—Meetings**

**SECTION 1.** The annual meeting shall be held during the period of and in the vicinity of International Championship Series, if possible. Special meetings shall be held upon order of Executive Committee or upon demand in writing by twenty-five per cent of the fleets. Exact time and place of all meetings shall be fixed by the Executive Committee.

**SECTION 2.** Notice must be sent to the members in time to permit action, and if a Special Meeting be called, the purpose thereof must be stated in such form to permit voting by mail and no other business shall be transacted.

#### **ARTICLE XI—Voting**

Each boat is entitled to one vote, but no fleet shall cast more than 25% of the votes cast. Membership books close ten days before the meeting or as ordered by the Executive Committee. Proxies must be in writing and must be submitted by mail to the Secretary two days before the meeting. All members present and all proxies shall vote unless excused by the chair. A majority of the votes present shall decide all questions not otherwise stipulated, and the chair shall cast the one deciding vote in case of a tie and may fix a time limit on speakers and motions.

#### **ARTICLE XII—Quorum**

Twenty members present in person or by proxy which shall include representation from at least 25% of the fleets shall constitute a quorum.

#### **ARTICLE XIII—Order of Business**

1. Call to order.
2. Roll call of fleets.
3. Minutes of last meeting.
4. Reports of officers.
5. Charters, ratified and revoked.
6. Unfinished business.
7. New business.
8. Election of officers for the following year.
9. Adjournment.

#### **ARTICLE XIV—Amendments**

Amendments may be proposed by a majority of an annual meeting or at any time by the Executive Committee. The vote must be by mail to the entire membership and a majority of the votes received shall determine the adoption or rejection of the proposed amendment.

## 1955 BY-LAW CHANGES—Effective June 1955

### ARTICLE I—Dues

1. The annual dues for Active and Associate Membership shall be four dollars (\$4.00), payable January 1.
2. Fleet dues are optional, and if any, are to be kept by the fleet.
3. Members whose dues are in arrears for six months will be automatically suspended.
4. In order to race in sanctioned events, a member's current annual dues must be paid.

### ARTICLE II—Eligible Boats

A boat is eligible and considered in the Penguin Class, only if it conforms the measurement rules as certified by a class measurement certificate, has been properly registered, and is owned by a qualified active member or members recorded at the time as in good standing with the Association.

### ARTICLE III—Boat's Number and Name

1. Official number, allotted to new boats, and on application to the U.S. Sec'y, shall be permanent and affixed to sail and cut into side of centerboard log or keel, with letters at least two inches in height. Name is optional, but must be recorded and approved.
2. If alterations are made and affect more than one-half of the hull, or are sufficiently extensive to warrant, in the opinion of the measurement committee, a new number shall be awarded and the boat shall be considered new as of such date. Such altered boat shall be re-measured and be subject to restrictions and governing measurements then in force. Registration must then be obtained in the usual manner.

### ARTICLE IV—Plans

1. The cost of the official plans shall be eight dollars (\$8.00).
2. If more than one boat is built from one set of plans, the application for a number for each additional boat must be accompanied by a check for five dollars (\$5.00), to cover the number tax.
3. The purchase of plans or payment of numbering tax, entitles the purchaser to associate membership without further payment of dues for the current year.

### ARTICLE V—Measurements and Certificates

1. No boat shall be eligible to enter any sanctioned race for the Penguin Class until measurement certificate has been granted for such boat.
2. Measurements shall be made by the owner, builder, or a measurer of a Yacht Club.
3. This measurement sheet shall be forwarded in duplicate to the Chairman, International Measurement Committee, who shall approve or reject the boat as a class member accordingly if boat is within or beyond the building tolerances established by the Executive Committee.

4. Boats shall be subject to re-measurement as to dimensions and data on the measurement sheet, upon protest. The person protesting shall post a bond of \$2.00 as evidence of good faith which shall be used to pay measurer if the measurements are in accordance with those submitted on the measurement sheet. If the dimensions fail to check with those submitted on the measurement sheet, the bond shall be returned and owner shall pay re-measurement fee, which shall not exceed \$2.00. Re-measurement shall be made by the measurer of the Yacht Club having control of the races, or a measurer appointed by the Race Committee having control of the races.

### ARTICLE VI—Regulations

1. Ballast—No dead ballast shall be allowed except as permitted by Paragraph 3.
2. Equipment—The following equipment must be carried in all races:
  - a. Two life preservers.
  - b. A serviceable pair of oars, not less than 5' long, with properly installed oar locks and sockets.
  - c. A painter not less than  $\frac{3}{8}$ " diameter and 15' in length if of hemp or cotton, and not less than  $\frac{3}{16}$ " diameter and 30' in length if of synthetic fibre (nylon, orlon, dacron).
  - d. Adequate means of bailing (scoop or can).
  - e. An anchor at least two pounds in weight.
3. Skipper and Crew—A dinghy shall be raced with a crew of one in addition to the helmsman, except as noted below. In all sanctioned events the helmsman shall be an active member and the combined weight of the skipper and crew when dressed for sailing shall be not less than 275 pounds, but to make up this total 25 pounds of ballast may be carried. This ballast, if not buoyant, should be carried in such fashion that it will most readily fall free of the boat in event of capsize. In the event of junior sailor or others whose combined weight does not equal 275 pounds including permanent ballast, the ballast may be omitted and a third person carried to provide the required weight. In all such sanctioned events no change shall be made in skipper or crew except in cases of real illness, accident, or other cause satisfactory to, and approved by, the race committee.
4. Sails—All boats are entitled to not more than two sails, and any sail may not be replaced oftener than once in any two year period, except by permission of the Executive Committee because of loss or damage. There shall be no borrowing of sails at sanctioned events without prior approval of the Race Committee.

### ARTICLE VII—Sanctions

1. Sanctions for National and International Championship Regattas shall be granted by the Executive Committee.

2. Sanctions for Inter-regional Championship Regattas shall be granted by the Executive Vice President, with the approval of the Vice Presidents of two of the Regions to be represented.

3. Sanctions for Regional Championship Regattas shall be granted by the Regional Vice President, with the approval of the Fleet Captains of two-thirds of the fleets of the region.

4. Sanctions for Special Championship Regattas sponsored by organizations other than the I.P.C.D.A. shall be granted by the Regional Vice President for the region or by the Executive Vice President if outside an established region.

5. Sanctions are not required for Penguin Class Dinghy races held as part of regattas sanctioned by one of the various Yacht Racing Associations; however, entries in these events must conform with all membership and measurement requirements, and with Article VI—Regulations.

6. Copies of all sanctions shall be filed with the Secretary, together with a copy of all race results.

#### ARTICLE VIII—Honor Awards

1. Honor awards shall be displayed on sail as indicated in the following sketch and shall be of the proper color, size, and number as required by the following classification of events:

*Class A*—The International Championship—Gold Awards—First, Second, and Third place skippers entitled to wear three, two and one gold chevrons respectively.

*Class B*—An inter-regional championship wherein at least three regions are represented—Blue awards—First, Second, and Third place skippers entitled to wear three, two, and one blue chevron respectively.

*Class C*—A regional championship wherein at least three fleets are represented—Red awards—First, Second, and Third place skippers entitled to wear three, two, and one red chevron respectively.

*Class D*—Fleet Championship—winner of fleet championship series entitled to wear one black chevron.

2. The year in which the award was won must be displayed under the chevrons or chevron as indicated in the following sketch, i.e., 46 for 1946, 47 for 1947, etc.

3. Awards rank in the following order:—gold, blue, red, and black. Thus one blue chevron outranks three red chevrons. Only the highest award ever won shall be displayed and if the same event is won twice, the latest date shall be displayed under the chevrons.

4. Awards are made to the skipper, not to the boat, and are retained by the skipper, if the boat is sold, for use on any other Penguin Dinghy he may own while still a member of the Association.

#### ARTICLE IX—Rules Governing the International Championship

1. *Purpose*—To determine annually the championship of the entire Penguin Class by bringing together, insofar as possible, the best skippers from every fleet.

2. *Trophies—Perpetual and Others*—The name of the perpetual trophy shall be the “International Championship Trophy” which shall be held by the winner until the next series subject to the Executive Committee’s approval and order. Other trophies shall be awarded by the I.P.C.D.A. and/or Fleet sponsoring the Regatta as shall from time to time be practicable.

#### 3. Entries

(a) A fleet having 3 or more boats sailing in the majority of races in the local elimination series of at least 5 races shall be entitled to enter the winning boat in the International Regatta.

(b) A fleet having 7 or more boats sailing in the majority of races in the local elimination series of at least 5 races shall be entitled to enter the winning boat and second place boat in the International Regatta.

(c) A fleet having 11 or more boats sailing in the majority of races in the local elimination series of at least 5 races shall be entitled to enter the winning boat and the second and third place boats in the International Regatta.

(d) A fleet having 15 or more boats sailing in the majority of races in the local elimination series of at least 5 races shall be entitled to enter the winning boat, the second, the third, and the fourth place boats in the International Regatta.

(e) A fleet having 20 or more boats sailing in the majority of races in the local elimination series of at least 5 races shall be entitled to enter the winning boat, the second, the third, the fourth, and the fifth place boats in the International Regatta.

(f) A fleet having 25 or more boats sailing in the majority of races in the local elimination series of at least 5 races shall be entitled to enter the winning boat, the second, the third, the fourth, the fifth, and the sixth place boats in the International Regatta.

(g) The International Champion of the preceding year shall be entitled to enter, regardless of his position in an elimination series. If he shall win the elimination series in his fleet, the runner up, or runner up and third place boat, or runner up and third and fourth place boats, depending on the size of the fleet as outlined above shall be entitled to enter.

(h) In the event that a boat is unable to complete, a Fleet may substitute another boat as determined by the order of their standing in the local elimination series.

(i) When any boat is eligible to compete in the International Regatta, but cannot compete because of the inability of the owner



to transport same to the place of competition, such owner may make arrangements with the approval of the Executive Committee, to charter a boat and compete in the International Regatta, provided he shall use sails with his registered number thereon, and in this event it shall be considered as though said Skipper's registered boat were competing in the Regatta. Application for such an arrangement shall be filed with the Executive Committee prior to the time limit for naming entries.

(Note: The Executive Committee suggests that the above method of determining the number of entrants should remain in effect until after the 1957 Championships after which time the procedure should again be reviewed by the Executive Committee.)

#### 4. Place

- (a) It shall be the duty of the Executive Committee to award the holding of the International Penguin Championship races on the West Coast in the year 1955, the Gulf Coast in 1956, the Great Lakes Region in 1957, and then the East Coast in 1958; provided, however, that none of these regions, in the meantime, has failed to keep at least four or more fleets in good standing.

The International Championship Regatta shall be held, each year, in the home waters of the fleet winning the Regional Championship series the previous year, effective in 1951.

If the winning fleet is ineligible to hold the event, then it shall be awarded to the eligible fleet having the highest point score in the International Regatta.

- (b) Notwithstanding the provisions of the foregoing, if the winning fleet is unwilling, unable, or deemed inadequate to hold the event, then the Executive Committee shall award it to such other fleet in the same region, if possible, as may be most fitted to hold it.

- 5. *Home Fleet* — The responsibility for arranging and providing for proper facilities, prizes, entertainment, housing, etc., shall rest with the fleet on whose waters the series is held. In this regard it must cooperate with and be guided by the Executive Committee.

#### 6. Conditions Governing Race

- (a) The International Championship shall consist of five (5) completed races. This number shall not be changed except that, in the event of very extreme weather conditions which would unduly prolong the duration of the series, the number may be reduced to not less than three (3) completed races by a three-quarter ( $\frac{3}{4}$ ) majority vote of the skippers entering the series.

- (b) Held in open water so as to minimize the advantage of local knowledge relative to headlands, shoals, obstructions, etc. If unavoidable, aids to navigation, unless otherwise ordered, must be left on the required or channel side.

- (c) Courses: A triangular, or windward, (leeward) and return totaling approximately 2 nautical miles and alternated if practicable. Committee Boat should be located in the middle of the windward leg. If two laps are necessary to obtain the required distance, the completion of the first lap should be between the Committee Boat and the starting mark in order to facilitate shortening the course when necessary.

- (d) Procedure: Signals, starting line, general procedure, etc., to be in accordance with N.A.Y.R.U. Racing Rules.

- (e) Time Limit: Two and one-half ( $2\frac{1}{2}$ ) hours. If one boat finishes within time limit all must be timed.

- (f) Racing Rules: The Penguin Racing Rules as published in this book shall apply.

- (g) Team Racing Tactics: The act of deliberately and wilfully sacrificing one's own chances or place in a race, thereby substantially injuring or improving the chances or place of others, is barred and shall be grounds for disqualification. Covering or luffing, providing a yacht is sailed within the right-of-way rules and in a manner consistent with maintaining or bettering its own standing in the race or point score, shall not be deemed team racing tactics. In flagrant cases, affecting the point score among leaders, the Race Committee shall have the power, with or without protest, to order the race resailed, ban the offender from the resailed and remaining races and recommend his or her suspension to the Executive Committee.

- 7. *Eligibility*—NOTE: Consult carefully Constitution and By-Laws on membership qualifications and other details affecting eligibility.

- (a) No boat shall be permitted to compete in the International Regatta whose record of official measurement is not in the files of this Association, and no boat shall be permitted to compete in a race whose owner or owners shall not certify that no changes, in construction, or new sails beyond lawful allowances have been made since the last official measurement, except such changes as have been officially measured and certified. Sails, spars, and such other items as may be considered necessary by the Executive Committee will be subject to measurement at the International Regatta. Not more than two suits of sails will be allowed each contestant at the International Regatta.

Try using automobile rubbing compound on your last coat of varnish and see what a difference it makes.